

## **Library Closing**

The Herington Public Library is a public service institution and every effort is made to maintain regular scheduled hours for the public.

The Library will be closed when weather conditions deteriorate to the point where emergency situations prevail and other agencies and businesses are closed and the public is being warned to remain at home, or under other emergency or extreme conditions. The Library director will determine when the Library should close and notify staff and public through whatever means is available and practical.

If the library does not open or closes early the staff member(s) scheduled to work on that day will be paid for their hours scheduled. This will be a paid absence.

*~ Adopted on 7-9-2013 (Shelly Wirtz, Director)*

*~ Revised on 6-16-2017 (Shelly Wirtz, Director)*